

EXTENDED INFORMATION ON VIDEO SURVEILLANCE "L'ERBORISTERIA SRL"

- Art. 13 EU Regulation of the European Parliament and of the Council 679/2016 ("GDPR");
- Legislative Decree 196/2003 and subsequent amendments and additions;
- Art. 3.1 Provision of the Garante on video surveillance - 8 April 2010;
- Law No. 300 of 1970 (so-called Workers' Statute), Art. 4 paragraph 1;
- Airport security regulations, Ministerial Decree No. 85 of 29 January 1999; Regulation 2008/300/EC; Regulation 2015/1998/EU;
- PNS - National Security Programme;
- Additional rules identified by the Controller on the subject of video surveillance;

1. Object

This information notice, which integrates the content of the simplified information notice, is provided pursuant to and for the purposes of Article 13 of the GDPR, Article 3.1 of the EDPB's Provision of the Garante on video surveillance - **Guidelines on the Processing of Personal Data by means of Video Devices (No. 3/2019)** in order to inform you that video surveillance systems are in operation in the properties of the company "L'ERBORISTERIA SRL", in compliance with the aforementioned provisions and in respect of your rights.

2. Simplified information pursuant to Art. 3.1 of the Video Surveillance Ordinance

Video surveillance zones are marked with special signs, in accordance with Article 3.1 of the Video Surveillance Ordinance, which are clearly visible in all ambient lighting conditions, and which also state the intended purpose. These signs are placed before the range of action of the cameras or in their immediate vicinity.

3. Data controller

The Data Controller is the Company "L'ERBORISTERIA SRL", hereinafter also referred to as the "Company" or the "Data Controller" with registered office in via Enrico Forlanini, 10 - 00012 Guidonia Montecelio (RM, Italy), in the person of its legal representative pro tempore. The Company "L'ERBORISTERIA SRL" has appointed a Data Protection Officer Dr Paolo Franco (DPO) who can be contacted at pfranco@arubapec.it

4. Processor

The Data Controller has appointed the company 'L'ERBORISTERIA SRL' as Personal Data Processor pursuant to Article 28 of the GDPR.

5. Purpose of processing

Video surveillance systems were installed for the following purposes:

- a) Company security for acts of unlawful interference;
- b) Protection of the integrity of company assets and prevention of any acts of vandalism or damage;
- c) Logistical and/or operational requirements and any other purpose prescribed by specific provisions of the law or regulations;

6. Legal basis of processing

The video-surveillance activity carried out by "L'ERBORISTERIA SRL" is lawful since it is based on the pursuit of the legitimate interest of the same (art. 6, par. 1 lett. f) GDPR), in which the purposes indicated in point 5 of this information notice must be included.

7. Recipients or categories of recipients of personal data

The recipients (i.e. the natural or legal person, public authority, service or other body receiving communication of personal data) of the personal data acquired by means of the video-surveillance systems of 'L'ERBORISTERIA SRL' are:

- Employees and supervisors, expressly designated and authorised, both to access the premises where the control stations are located and to use the systems and, in cases where it is essential for the purposes pursued, to view the images, who have been given specific instructions. Authorised persons have differentiated levels of access, depending on their specific tasks.

The processed data will not be disseminated and will not be disclosed to third parties, except to the judicial authorities and the judicial police.

8. Types of personal data processed

The video-surveillance systems of 'L'ERBORISTERIA SRL' record audiovisual material on special storage media and may relate to both common personal data and other categories of personal data referred to in Articles 9 and 10 of the GDPR.

9. Transfer of data to a third country

Your data will not be transferred outside the European Union.

10. Duration of image storage

The recorded images are kept and accessed by authorised persons, in full compliance with the provisions of the Video Surveillance Measure, for a period not exceeding 7 days and without prejudice to special requirements for further storage in connection with judicial police investigations or requested by the judicial authorities, or for such further periods as may be necessary to fulfil the purposes for which the images are collected in compliance with the obligations imposed by security legislation.

The systems are programmed in such a way as to operate the automatic deletion of the information at the expiry of the time limit set by each support, also by means of over-recording, in such a way as to make the deleted data non-reusable.

11. Rights of the data subject

Data subjects may exercise their rights under Articles 15-22 GDPR at any time. Below are the rights that you may exercise with regard to video surveillance:

- you have the right to request from the Data Controller **access to your personal data** and **information** relating thereto, the **rectification** of inaccurate data or the **supplementation** of incomplete data, the **deletion** of personal data relating to you (upon the occurrence of one of the conditions set out in Art. 17, paragraph 1 of the GDPR and in compliance with the exceptions provided for in paragraph 3 of the same article, e.g. if your data are processed unlawfully), the **restriction** of the processing of your personal data (upon the occurrence of one of the cases indicated in Article 18, paragraph 1 of the GDPR, e.g. your data are processed unlawfully).
- you have the right to **object** at any time to the processing of your personal data in the event of a special situation concerning you.
- you have the right to **lodge a complaint with a supervisory authority** (Data Protection Authority - www.garanteprivacy.it), and to appeal to an ordinary judicial authority.

The aforementioned rights are exercisable within the limits indicated in Article 3.5 of the Video Surveillance Ordinance. In particular, with reference to recorded images, the right to update, rectify or supplement is not actually exercisable in view of the intrinsic nature of the data collected, since these are images collected in real time concerning an objective fact.

Rights may be exercised by contacting the Data Controller and using the appropriate forms available on the website of "L'ERBORISTERIA SRL".

12. Automated decision-making, including profiling

Your personal data will not be subject to any automated decision-making process, including profiling.

13. Update

This information notice may be supplemented with further indications, also in consideration of regulatory changes or measures of the Privacy Guarantor.

Request for the exercise of rights involving data intervention (rectification/deletion/limitation)

The undersigned _____ born in _____ on __/__/____ and residing in _____ in Street/Square _____ no. _____ kindly requests, in accordance with the above-mentioned legislation, to carry out the following operations:

rectification	of	data	insofar	as
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This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins or other markings on the paper.

deletion of data as (mark the applicable hypothesis):

personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;

revocation of the consent on which the processing is based (and lack of any other legal basis for the processing);

objection to processing

for

personal data have been unlawfully processed;
the personal data must be erased in order to comply with a legal obligation under Union or Member State law to which the controller is subject;
the personal data were collected in connection with the provision of information society services to minors with the prior consent of the child where he or she is over 16 years old, or parental responsibility where this is not the case
the restriction of the processing of their personal data
because

_____ (including those whose conservation is not necessary);
certification that the requested action on the data has been brought to the attention, also as

regards its content, of those to whom the data has been communicated or disseminated.
This request concerns (indicate the personal data, data categories or processing referred to):

Details of an identification document:

Awaiting your kind reply, best regards.

Place....., date

SIGNATURE

Form for the exercise of the right of access (ex. Art. 15. GDPR)

The undersigned _____ born in _____ on ____/____/____ and residing in _____ in Street/Square _____ no. _____ kindly requests, in accordance with the above-mentioned law, confirmation of the existence of personal data concerning me in relation to the processing of my personal data by this company _____ and to be informed of the following

about (please cross out the requests):

the purposes of the processing;

the categories of personal data concerned;

the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular if they are recipients in third countries or international organisations;

where possible, the period for which the personal data will be retained or, if this is not possible, the criteria used to determine that period;

the existence of the right of the data subject to request from the controller the rectification or erasure of personal data or the restriction of the processing of personal data concerning him or her or to object to their processing;

the right to lodge a complaint with a supervisory authority;

where the data are not collected from the data subject, all available information on their origin;

the existence of an automated decision-making process, including profiling, and, at least in such cases, meaningful information on the logic used, as well as the importance and expected consequences of such processing for the data subject.

The existence of adequate safeguards within the meaning of Article 46 of the GDPR relating to the transfer of data outside the EU.

Details of an identification document:

Awaiting your kind reply, best regards.

Place....., date

SIGNATURE

Form for the exercise of the right not to be subject to automated decision-making (ex. Art. 22 GDPR)

The undersigned _____ born in _____ on __/__/____ and residing in _____ in Street/Square _____ no. _____ kindly requests, in accordance with the above-mentioned law, to carry out the following operations:
the exclusion of processing involving automated decisions affecting one's freedom of

_____.

This request concerns (indicate the personal data, data categories or processing referred to):

_____.

Details of an identification document:

Awaiting your kind reply, best regards.

Place....., date

SIGNATURE

Form for exercising the right to data portability (ex. 20 GDPR)

The undersigned _____ born in _____ on ____/____/____ and residing in _____ in Street/Square _____ no. _____

kindly requests, in accordance with the above-mentioned law, to carry out the following operations:

The receipt of one's personal data in a commonly used, machine-readable, structured format

The direct transmission of their own data to _____

This request concerns (indicate the personal data, data categories or processing referred to):

Details of an identification document:

Awaiting your kind reply, best regards.

Place....., date

SIGNATURE

Form for exercising the right to object to processing (ex. Art. 21 GDPR)

The undersigned _____ born in _____ on ____/____/____ and residing
in _____ in Street/Square _____ no. _____
kindly requests, in accordance with the above-mentioned law,
objects to the processing of data for the purpose of sending advertising or direct sales material or
for carrying out market research or commercial communication.
objects to the processing of the data for the following legitimate reasons:

This request concerns (indicate the personal data, data categories or processing referred to):

Details of an identification document:

Awaiting your kind reply, best regards.

Place....., date

SIGNATURE